BookSmart Plugin Documentation

Version 1.0

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Introduction

Welcome to BookSmart, the ultimate WordPress appointment booking plugin! This documentation will guide you through installation, configuration, and usage to maximize your scheduling efficiency.

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1. System Requirements

- WordPress 5.0 or higher

- PHP 7.4 or higher

- MySQL 5.6 or higher

- A compatible WordPress theme

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2. Installation

Manual Installation

1. Log in to your WordPress admin dashboard.

2. Navigate to **Plugins > Add New**.

3. Click **Upload Plugin** and select the BookSmart ZIP file.

4. Click **Install Now**, then **Activate Plugin**.

Via FTP

1. Extract the BookSmart ZIP file.

2. Upload the `booksmart` folder to `wp-content/plugins/`.

3. Log in to your WordPress admin dashboard and activate the plugin under **Plugins**.

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3. Configuration

General Settings

- Go to **Settings > BookSmart** in the WordPress admin menu.

- Configure time zones, default time slots, and email notifications.

Booking Form Setup

- Add the shortcode `[booksmart_calendar]` to any page or post.

- Customize fields via the BookSmart settings page.

Admin Dashboard
- Access the dashboard at **BookSmart > Dashboard** to manage bookings.

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4. Using BookSmart

- **Client Booking**: Clients visit the page with the `[booksmart_calendar]` shortcode to book appointments.

- **Admin Management**: Use the dashboard to approve, cancel, or edit bookings.

- **Notifications**: Automated emails are sent for confirmations and reminders.

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5. Troubleshooting

- **Image Not Displaying**: Ensure screenshots are uploaded to `/images/` with correct filenames (e.g., `booksmart-admin-dashboard.png`).

- **Shortcode Not Working**: Verify the plugin is activated and the shortcode is correctly placed.

- Contact support for further assistance.

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6. Support

For help, email us at support@booksmartplugin.com or visit our website at https://booksmartplugin.com/.